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DISABILITY/INCOME REPLACEMENT/FMLA REQUEST FOR FORM COMPLETION

- In order for our office to complete your disability forms the following information is **NECESSARY** in order to insure your benefits will be processed timely and accurately.
- **FOR CONFIDENTIALITY REQUIREMENTS** – the PATIENT'S signature must appear on the disability form in order for us to release the information. Please make sure the PATIENT has FULLY completed his/her section of the form.
- We process forms in the order we receive them – the process **MAY take 7-10 business days** for completion. FMLA forms are completed by the SURGEON. Disability forms are completed by a staff member **BASED ON THE INFORMATION** (Physician note and work slips) in your chart.

DATE FORM RECEIVED IN OFFICE: _____

PATIENT NAME _____ DATE OF BIRTH _____

WHAT BODY PART IS THIS FORM FOR: Right / Left _____

FIRST DAY OFF WORK: _____/_____/_____

IF INJURY, WHEN DID THE INJURY OCCUR: _____/_____/_____

DID INJURY HAPPEN AT WORK? YES NO

IF YOU HAVE RETURNED TO WORK, WHEN DID YOU RETURN? _____/_____/_____

WHEN IS YOUR NEXT APPOINTMENT? _____/_____/_____

ARE YOU SCHEDULED FOR SURGERY: YES, date of surgery: _____ NO

PLEASE CHECK ONE OF THE FOLLOWING:

PLEASE FAX FORM TO: NAME _____ FAX: _____

PLEASE MAIL TO MY HOME: _____

PLEASE MAIL TO MY INSURANCE COMPANY:

I WILL PICK UP FORM IN OFFICE GLENDALE OFFICE CEDARBURG OFFICE

PLEASE MAIL TO MY EMPLOYER: _____